

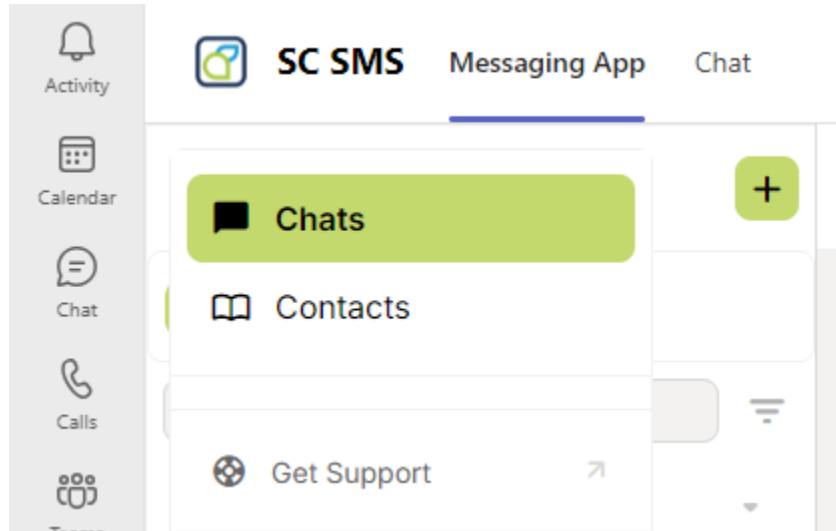
How to View Microsoft 365 Contacts in SC SMS

Overview

To prevent the manual task of re-creating contacts, we can simply connect to your Microsoft 365 contacts. We offer three types of connections: Outlook, Active Directory, and SharePoint.

Viewing Microsoft 365 contacts in SC SMS

1. To view your connected contact, Click on **Messages/Chats** to change the menu options.



2. Select the **Contacts** option and choose which contact list you would like to view.

