

Sending an SMS from the SmartChoice Softphone

You can send an SMS in different ways from the SmartChoice Softphone App, please see below:

1. Accessing the Messages Option

You can send an SMS to users in the following ways, go to your Contacts Tab on the main menu, and you can choose from your native address book (Mobile phone) or your web service (Internal directory).



a. Within the contact list menu, you can select the SMS option on the right of the profile.



b. You can open the contact profile and select the SMS option below the phone number.



c. On the main menu you can tab the Messages option, and by clicking on the **+ icon** you can type the person's name into the **"To"** field of the new message window.

Quick Dial	History	Keypad	2 Contacts	Messages

	New Message	Done
To: Diana Mo	ontova	



2. Sending and Receiving Messages on the App

Type your message into the text field and hit the send arrow.



a. The smartphone that receives the SMS, will see the message coming across the banner screen.



b. This is how the conversation will look on your messages via the softphone.





3. Contact Options

On the message window, you can update the contact information or call the user by pressing the three dots menu in the top right corner.



4. Edit Options (Delete Message)

This is where you can delete messages from within the conversation.

a. Tab on the Edit option.

	Edit	
	Call	
	CONTACT INFO	
	Close	
-		

b. Select the message you want to delete.



Call Option: You can call the contact directly from this screen.

Contact Info Option: You can update the contact's information from this screen as well.

1:16 ¥ ■ Messages	A	•11 LTE 68)
< 🚱	Diana Montoya	
	Today	Hello!
Received	1:16 PM	
	Edit	
	Call	
	CONTACT INF	0
	Close	
		_

If you want to delete full-text strings from the App, you can click on the top left of the screen for the "<" button to take you back to the main message screen, and swipe left to delete the conversation.

