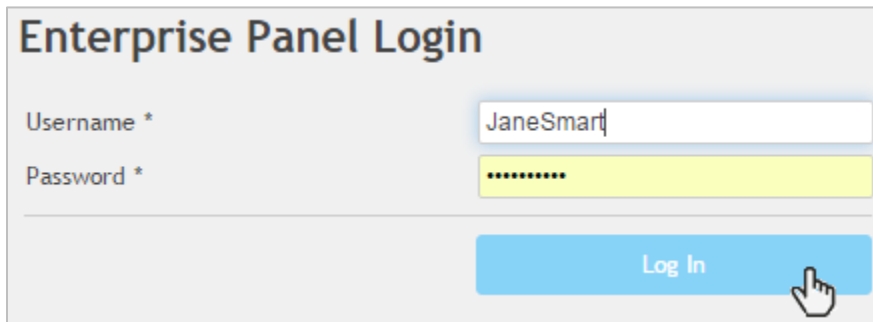


Spy, Whisper, & Barge Manual

SPY, WHISPER, AND BARGE SET UP

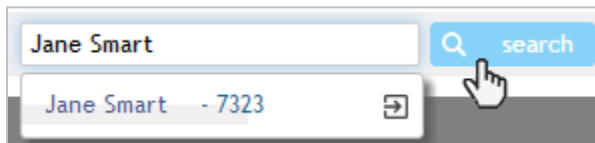
If you are a system administrator, you may set Spy, Whisper, and Barge options for separate each extension user in your network.

Sign into the Panel Login with your username and password.



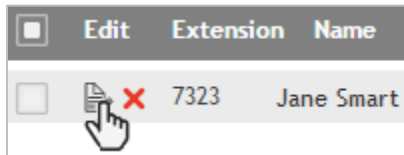
The image shows the 'Enterprise Panel Login' form. It has two input fields: 'Username *' with the text 'JaneSmart' and 'Password *' with masked characters. Below the fields is a blue 'Log In' button with a hand cursor pointing to it.


On the **Manage Extensions** page, type the name or number of the extension you would like to enable into the text field, and click search.



The image shows a search interface. A text field contains 'Jane Smart'. To its right is a blue 'search' button with a magnifying glass icon. Below the text field, a dropdown menu is open, showing a result: 'Jane Smart - 7323' with an edit icon to its right. A hand cursor is pointing at the search button.

When the extension appears in the search results, click the **edit** icon.



<input type="checkbox"/>	Edit	Extension	Name
<input type="checkbox"/>		7323	Jane Smart

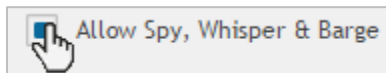
On the selected extension's **Manage Extensions** page, click the **show more settings** text or arrow.



The image shows a button labeled 'show more settings' with a downward-pointing arrow and a hand cursor pointing to it.

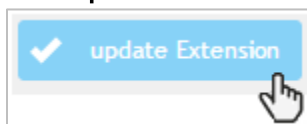
The **Allow Spy, Whisper and Barge** will appear, and should be deselected by default.

To enable, click the box next to the **Allow Spy, Whisper, and Barge** option.



The image shows a checkbox labeled 'Allow Spy, Whisper & Barge'. The checkbox is currently unchecked. A hand cursor is pointing to the checkbox.

Click **Update Extension**.



The image shows a blue button labeled 'update Extension' with a checkmark icon and a hand cursor pointing to it.

This user may now spy, whisper, and barge on all calls made within your network.

SPY Feature: Listen in on existing calls without being heard by the internal caller or external party.

WHISPER Feature: Talk to the internal caller in your network without the external party hearing.

BARGE Feature: Enter a call and talk to all parties.

CALLING CODES:

SPY Dialing Code: Dial *44, followed by the extension. Example: *44(5588)

WHISPER Dialing Code: Dial *45, followed by the extension. Example: *45(5588)

BARGE Dialing Code: Dial *46, followed by the extension. Example: *46(5588)

FREQUENTLY ASKED QUESTIONS

Question: How do I enable Spy, Whisper, and Barge for myself?

Answer: The system administrator must adjust the settings for each user.

Question: How can I keep people from spying on my calls?

Answer: The system administrator can enable the **Privacy** feature on your extension.

Question: How can I receive additional support?

Answer: You can reach Smart Choice Communications **24x7x365** at **(800) 217-3096**.