

# BRIA - Desktop App Setup

**NOTE: A headset is required for the app to work properly on your computer.**

**Step 1:** Download BRIA Enterprise.

For Windows computer users:

<https://www.counterpath.com/EnterpriseForWindows>

For Apple computer users:

<https://www.counterpath.com/EnterpriseForMac>

**Step 2:** Give permission for application to Install in your computer.

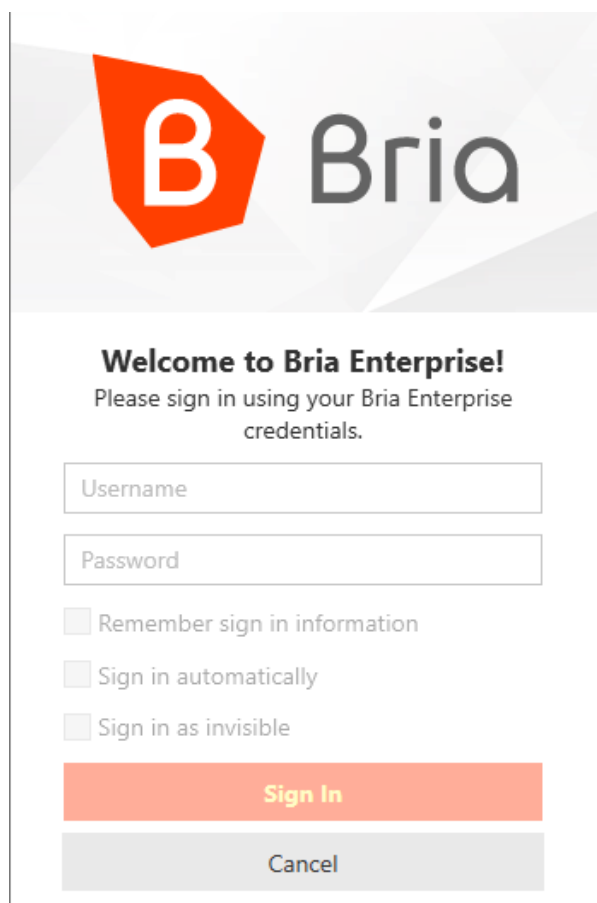
**Step 3:** Select English language.

**Step 4:** Click on **Next**, Check box “**Accept terms and conditions**” and click **Next**.

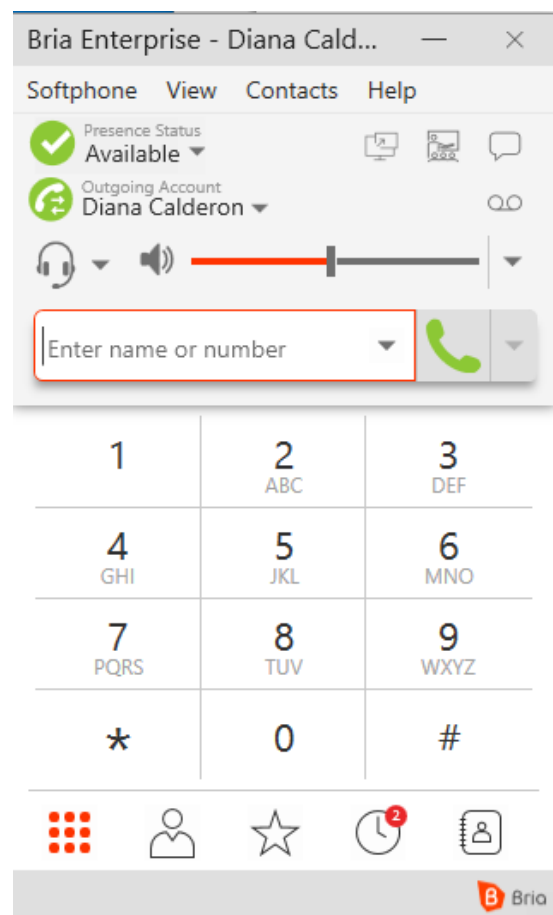
**Step 5:** Click in **Install**.

**Step 6:** Login with your **Email** and **Computer Session Password**.

## Login Screen



## Home Screen



# BRIA - Desktop User Guide

## Desktop Interface

1. Screen Share
2. Conference Call
3. Speaker/Headset Mode and Volume
4. Voicemail
5. Dial pad
6. Contacts
7. Favorites
8. Call History
9. Directory

## Making a Call

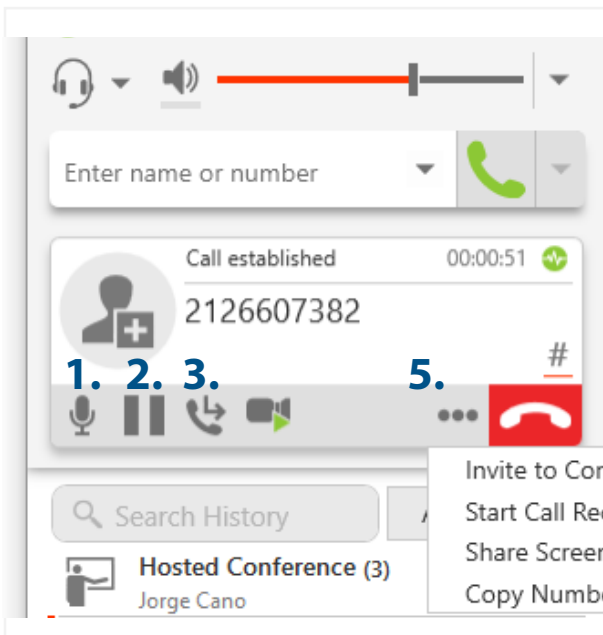
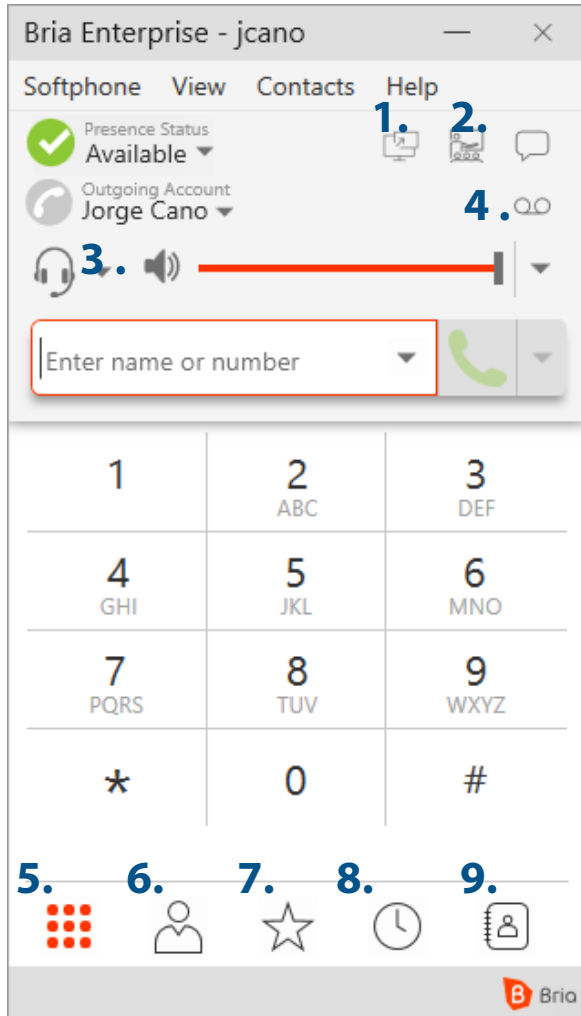
**Step 1:** Enter the name or dial the number you want to call.

**Step 2:** Click on **Call Button**.


**Step 3:** To end the call click on the red button.

## Options During a Call

1. Mute Microphone.
2. Place Call on hold.
3. Transfer Call.
4. Other Options:
  1. Invite to Conference Call.
  2. Start Call Recording.
  3. Copy Number.

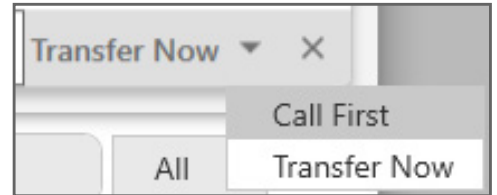


## During a Call: A, Transfer Call

**Step 1:** Click on  transfer and your call will be placed on hold.

**Step 2:** Dial the phone number or extension you wish to transfer.

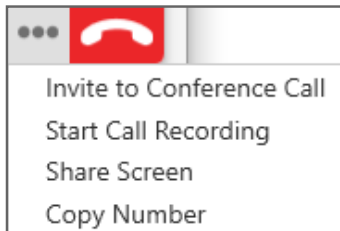
**Step 3:** Select the type of transfer: **Call Person First** or **Transfer Now**.



## B, Invite to a Conference Call

**Step 1:** During your call click on  **Other Options**.

**Step 2:** Click on **Invite to Conference Call**.



**Step 3:** Type phone number or extension.

**Step 4:** Click on **Add** to conference.

