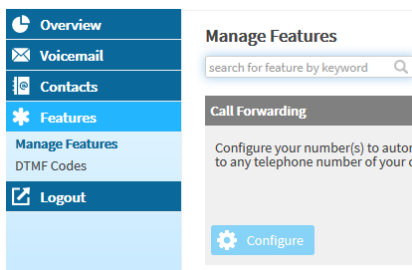


# Omnivoice User Panel Call Forward

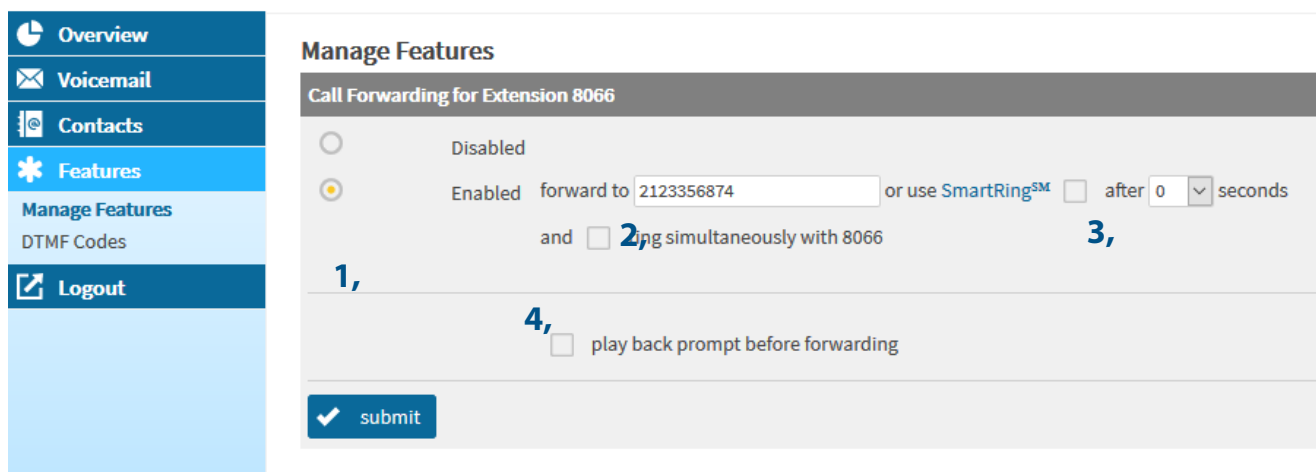
Access the Omni User Panel and click on **MANAGE FEATURES**

Click the **Configure** button in the **Call Forwarding** box to set up



**Step 1,** Click **Enabled** and hit the **submit button**.

**Step 2,** Enter the number your calls should be forwarded to



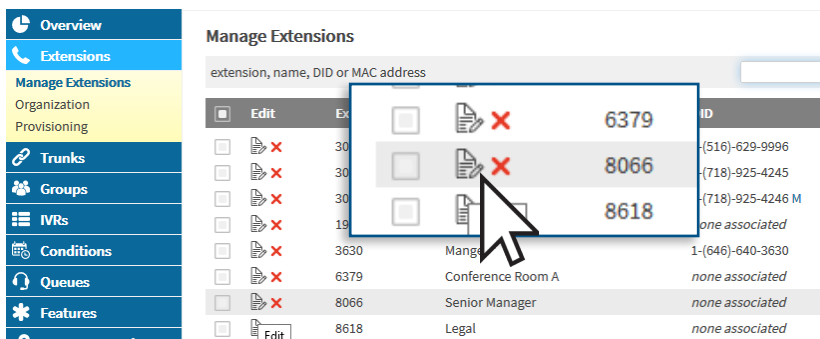
**Step 3,** Click the drop down menu to select the ring

**Step 4,** Select ring simultaneously if you would like both extensions to ring at once.

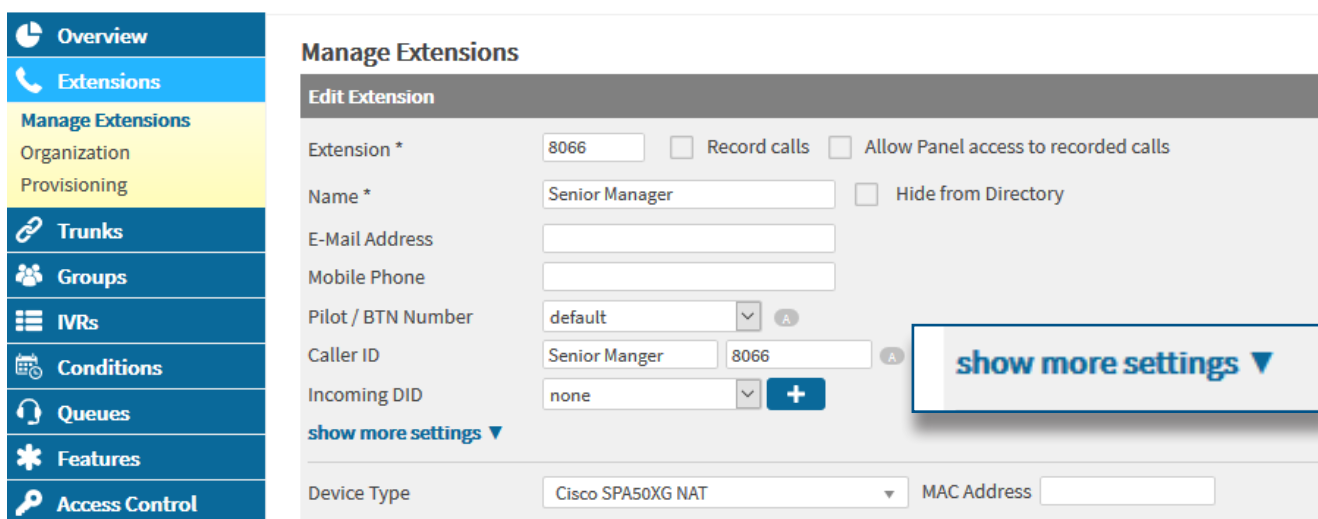
**Step 5,** Click **Submit** to save your settings.

# Omnivoice Enterprise Panel Call Forward

Access your company's Omnivoice Enterprise page and on the **Extension Panel**, click on the **Edit** button.

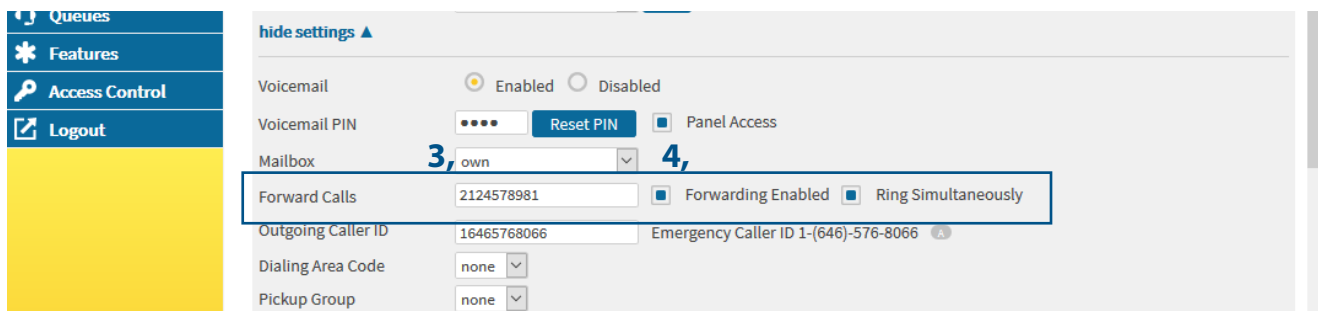


**Step 1,** Click on **Show More Settings** and a dropdown of more option will appear.



**Step 3,** Enter the number your calls should be forwarded to

**Step 4,** Click **Forwarding Enabled** and **Ring Simultaneously**



**Step 5,** Click **Submit** to save your settings.