




User Guide Yealink T48

Placing a Call

Using the handset:

1. Pick up the handset.
2. Enter the number, and then tap **Send**.

Using the speakerphone:

1. With the handset on-hook, press .
2. Enter the number, and then tap **Send**.

Using the headset:

1. With the headset connected, press  to activate the headset mode.
2. Enter the number, and then tap **Send**.

During a call, you can alternate between the headset, hands-free speakerphone and handset modes by pressing the **HEADSET** key, the **Speakerphone** key or by picking up the handset. Headset mode requires a connected headset.

Answering a Call

Using the handset:

Pick up the handset.

Using the speakerphone:

Press .

Using the headset:

Press .


Note: You can reject an incoming call by pressing the **Reject** soft key.

Ending a Call

Using the handset:

Hang up the handset or tap the **End Call** soft key.



Using the speakerphone:

Press  or tap the **End Call** soft key.



Using the headset:

Tap the **End Call** soft key.

Redial

- Press  to enter the **Placed Calls** list, and then tap the desired entry.
- Press  twice when the phone is idle to dial out the last dialed number.

Call Mute and Un-mute



- Press  to mute the microphone during a call.
- Press  again to un-mute the call.

Call Hold and Resume

To place a call on hold:

Press  or tap the **Hold** soft key during an active call.



To resume the call, do one of the following:

- If there is only one call on hold, press  or tap the **Resume** soft key.
- If there is more than one call on hold, tap the call you want to resume, and then press  or tap the **Resume** soft key.



Call Transfer

You can transfer a call in the following ways:



Blind Transfer

1. Press  or tap the **Transfer** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to.
3. Press  or tap **B Transfer**.

Semi-Attended Transfer


1. Press  or tap the **Transfer** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, and then tap **Send**.
3. Press  or tap **Transfer** when you hear the ring-back tone.

Attended Transfer

1. Press  or tap the **Transfer** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, and then tap **Send**.
3. Press  or tap **Transfer** when the second party answers.

Call Forward

To enable call forward:

1. When the phone is idle, tap  -> **Features**-> **Call Forward**.
2. Select the desired forward type:
 - Always Forward**----Incoming calls are forwarded unconditionally.
 - Busy Forward**----Incoming calls are forwarded when the phone is busy.
 - No Answer Forward**----Incoming calls are forwarded if not answered after a period of time.
3. Enter the number you want to forward to. For **No Answer Forward**, tap the gray box of the **After Ring Time** field, and then tap the desired ring time to wait before forwarding.
4. Tap the **Save** soft key to accept the change.

Call Conference



1. Tap the **Conference** soft key during an active call. The call is placed on hold.
2. Enter the number of the second party, and then tap **Conference**.
3. Tap the **Conference** soft key again when the second party answers. All parties are now joined in the conference.
4. Tap the **End Call** soft key to disconnect all parties.

Note: You can split the conference call into two individual calls by pressing the Split soft key.

Voice Message

Message waiting indicator on the idle screen indicates that one or more voice messages are waiting at the message center. The power indicator LED slowly flashes red.

To listen to voice messages:

1. Tap  and then tap **Connect**, or press .
2. Follow the voice prompts to listen to your voice messages.