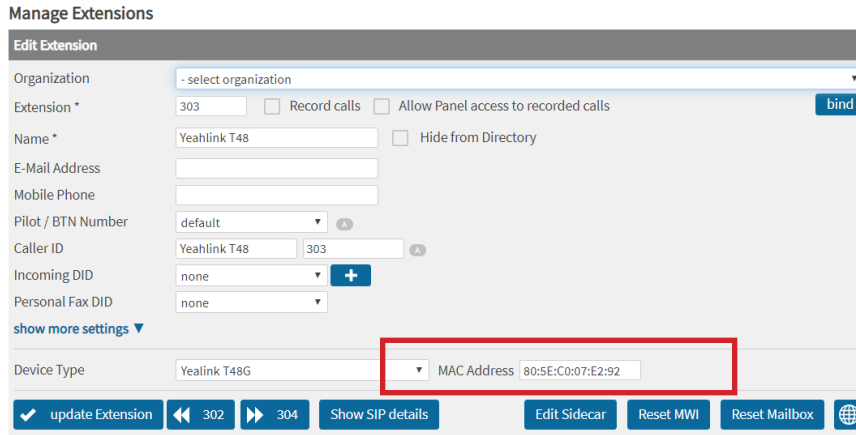# Auto Provisioning Yealink Guide

1. Program the extension in the Omnivoice portal. Select the appropriate Yealink template and enter the MAC address for the device.
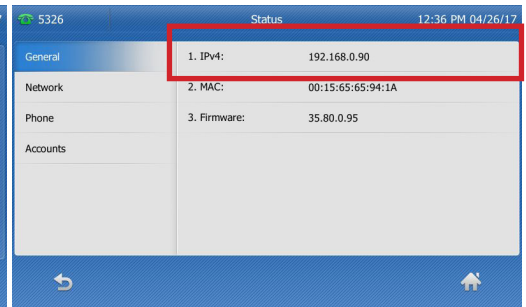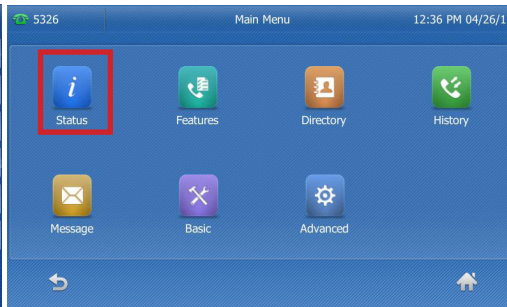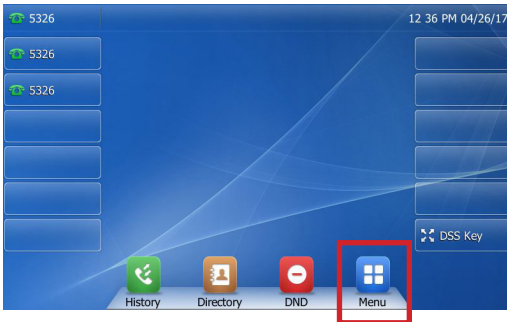

2. Get the local IP address of your new Yealink device by going through the following options:
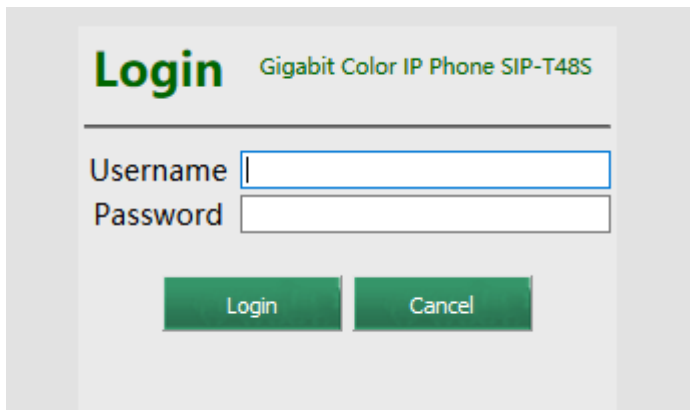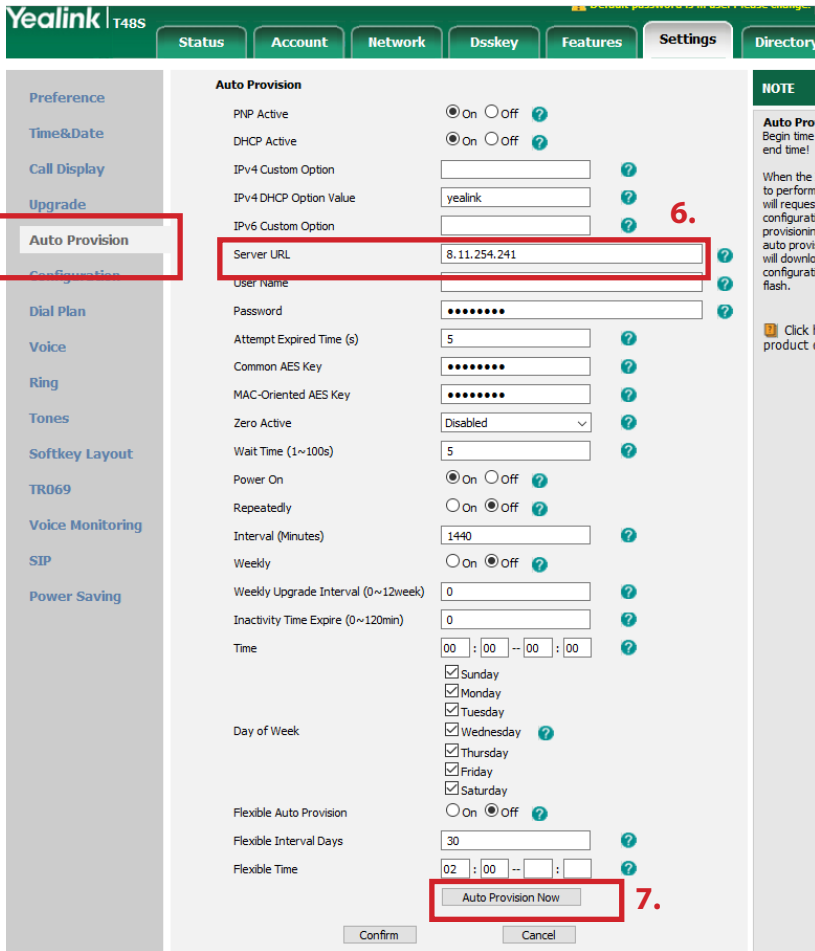
a. Press the Menu key

b. Press the Status key

c. Note the IPv4 address

3. From a browser on a computer on the same network as the phone, put the IP in your browser to access the Web Configuration GUI.

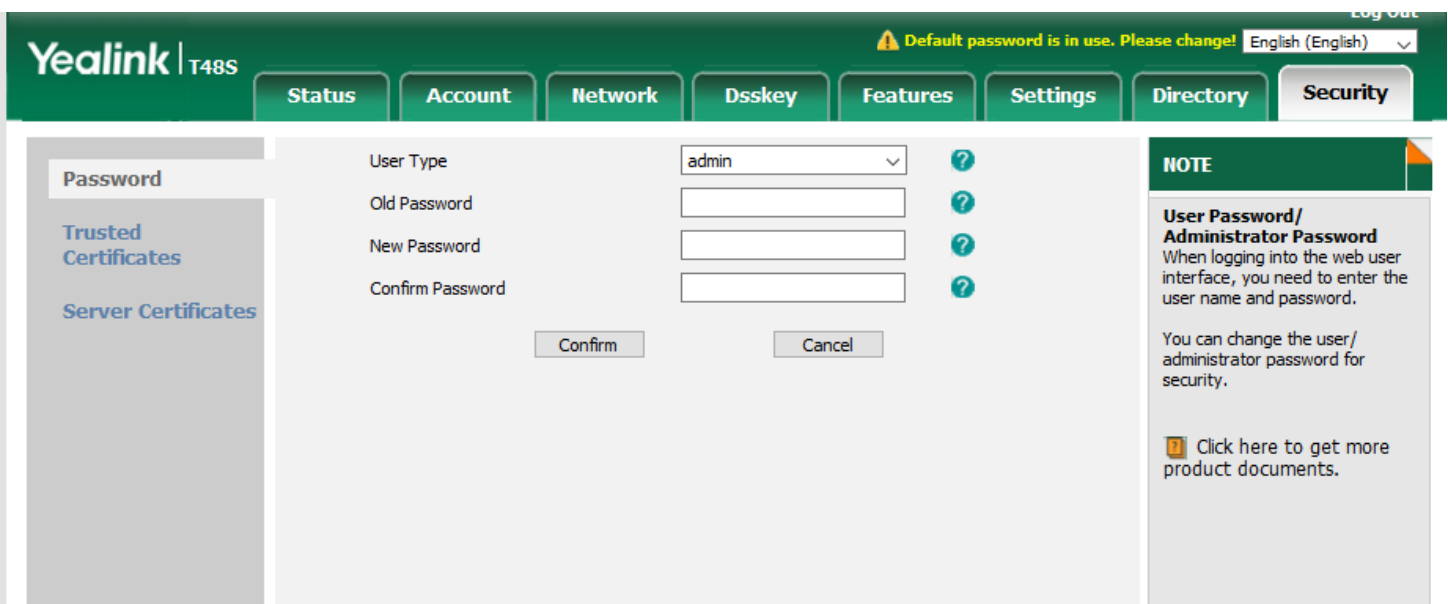4. The default username and password set is **admin/admin**

5. Go to the Setting tab and select the **Auto Provision** on the left menu

6. Enter in **8.11.254.241** in the Server URL Option, and press the Confirm button.

7. Press the Auto Provision Now button.

8. It is also good practice to change the administrator password. To do so, select the **Security tab,** then **Password** on the **left menu.**